Departure Survey Report

For Fiscal Year 2007

IOWA EXECUTIVE BRANCH



State of Iowa March 2008

FY 2007 Exit Survey

Page 1 of 17

Purpose

• This project was initiated by the Department of Personnel, now the Department of Administrative Services (DAS)- Human Resources Enterprise (HRE), to assist executive branch agencies in determining why employees leave their employ or state government as well as provide insight into past employee perceptions of their employer. As the workforce continues to age and at the same time the available workforce declines, employers must have data to manage their turnover effectively.

Objectives

- The specific objectives for this research are to:
 - Determine the most prevalent reasons employees separate from state employment.
 - Determine if departments are utilizing exit interviews.
 - Determine past employee perceptions about compensation and benefit issues.
 - Determine past employee perceptions about employee autonomy issues.
 - Determine past employee perceptions about coworkers/supervisors.
 - Determine past employee perceptions about diversity issues.
 - Determine past employee perceptions about communication issues.

Cost of Project

The costs for this project are based on the following:

	<u>FY 2006</u>	FY 2007	Total Project Costs
Postage Costs (sending)	\$642.00	\$693.00	\$4,367.00
Postage Costs (receiving)	\$275.10	\$303.20	\$1,592.85
Mailing Costs (10x13 envelopes)	\$207.79	\$219.45	\$1,466.84
Mailing Costs (9.5x11 envelopes)	\$206.30	\$219.45	\$1,457.81
Human Capital Costs	\$3,032.44	\$3,227.20	\$18,733.77
Survey Development Cost	\$0	\$209.00	\$3,498.60
Total Cost of Project	\$4,363.63	\$4,871.30	\$31,116.07

This Report

 The report that follows contains the methodology and key findings for the State of Iowa as an employer after the sixth year of data collection. <u>ALL TOTAL FIGURES</u> <u>INCLUDE 7 YEARS WORTH OF DATA.</u>

FY 2007 Exit Survey

Page 2 of 17

Sample

 The population for this year's survey consisted of all those executive branch employees who left state employment or made an interagency transfer over the course of fiscal year 2007. The population surveyed included 1,155 past and current employees comprised of 225 transfers, 354 retirees and early retirees, and 576 voluntary separations.

Sample Contact

- Packets were mailed throughout FY' 07 after an approximate lag period of 60 days from the date of separation. Each packet included a survey and postage paid return envelope.
- As of September 30, 2007, the designated cut-off date, the total return was as follows:

	<u>FY 2006</u>	<u>FY 2007</u>	<u> Fotal Project</u>
Number Mailed	1,070	1,155	7,578
Returned Undeliverable	25	13	123
Net Delivered	1,045	1,142	7,455
Responses (n)	393	379	2,691
Response Rate	37.6%	33.2%	36.1%

Data Analysis

- The data collected in this study was edited, coded, entered and verified.
- Results have been generated to provide a total for the past 7 fiscal years.
- In addition, appropriate demographics have been provided and cross tabulations have been produced.
- The tabulated data have been thoroughly analyzed based on the purpose and objectives defined at the outset of the project.
- Frequencies have been calculated for all the questions on the survey.

KEY FINDINGS – DEMOGRAPHIC PROFILE OF TOTAL SAMPLE

Characteristics

	FY 2006	FY 2007	Total Project
Sub-samples			
Transfers	23.4%	25.9%	19.3%
Retirements	32.3%	29.0%	36.4%
Voluntary Separations	44.3%	45.1%	44.3%
<u>Gender</u>			
Male	38.7%	40.6%	41.1%
Female	61.3%	59.4%	58.9%
<u>Disability</u>			
Yes	5.9%	5.8%	5.7%
No	94.1%	94.2%	94.3%
Age Group			
18-29 years	11.2%	11.1%	11.9%
30-39 years	18.8%	20.8%	18.5%
40-49 years	19.6%	19.0%	17.8%
50-59 years	25.2%	25.1%	26.7%
60-69 years	23.4%	22.7%	23.9%
70+ years	1.8%	1.3%	1.2%
Ethnicity			
Caucasian	94.9%	95.3%	95.3%
African American	1.3%	1.6%	1.6%
Asian American	0.8%	1.1%	1.1%
Native American	1.3%	0.5%	.6%
Latino	1.8%	1.6%	1.4%
<u>Supervisor</u>			
Yes	13.3%	14.3%	16.0%
No	86.7%	85.7%	84.0%

KEY FINDINGS – DEMOGRAPHIC PROFILE OF TOTAL SAMPLE

Characteristics

	FY 2006	FY 2007	Total Project
Length of Employment			
Less than 1 year	12.7%	10.0%	9.2%
1-5 years	22.6%	30.9%	29.2%
6-10 years	17.8%	20.1%	13.2%
11-15 years	7.4%	6.9%	8.6%
16-25 years	17.3%	17.4%	18.5%
25+ years	22.1%	14.8%	21.3%
Location			
Capitol Complex	22.7%	24.5%	25.5%
Regional	13.8%	16.0%	14.9%
Polk County	6.6%	8.2%	6.3%
DOT – Ames	4.1%	4.0%	2.6%
Institution	29.3%	26.9%	28.7%
Home Based	3.3%	3.7%	3.2%
Other	20.2%	16.8%	18.8%
Past Dept Employer			
Human Services	33.8%	27.9%	30.7%
Corrections	13.8%	15.3%	14.8%
Workforce Development	3.3%	3.3%	5.3%
Transportation*	9.0%	6.8%	5.3%
Education	4.4%	5.2%	4.8%
Public Safety	2.8%	3.3%	4.2%
Public Health	3.1%	4.1%	3.9%
Natural Resources	4.1%	4.6%	4.0%
Veteran's Affairs	3.3%	4.6%	3.5%
Administrative Services	2.8%	2.7%	2.7%
Inspections & Appeals	2.1%	2.2%	2.5%
Agriculture	1.5%	3.0%	2.6%
Revenue	1.5%	1.4%	2.1%
Auditor	2.1%	1.9%	1.6%
Public Defense	2.1%	2.2%	1.5%
All Others	11.0%	12.8%	11.2%

^{*}Data feed from IT was incorrect until 2003.

Top 5 reasons for Separating from State Employment

<u>Reason</u>	Percent of respondents listing this reason in 2006	Percent of respondents listing this reason in 2007	Total percent of respondents listing this reason*
 Working Conditions 	34.9%	26.6%	30.0%
2. Quality of Supervision	25.2%	23.2%	24.9%
3. Career Advancement			
Opportunity	28.5%	29.6%	24.6%
4. Organization Culture	17.3%	16.6%	17.1%
5. Co-Worker Relations	15.0%	14.2%	14.2%

^{*}Respondent could select more than one. Omits those who left because of retirement.

Length of Job Search

	<u>FY 2006</u>	<u>FY 2007</u>	Total Percent
Started search within the last 90 days	27.3%	32.3%	31.5%
Started search within the last 6 months	35.6%	28.6%	28.8%
Started search within the last year	18.5%	20.8%	20.4%
Started search over a year ago	18.5%	18.2%	19.4%

Employing Agency asked employee to reconsider leaving.

• 27.4% of respondents said that their previous department encouraged them to reconsider leaving in 2006. This number increased in 2007 to 28.7%.

Employing Agency encouraged employee to check other State employee career options. • In 2007, 10.5% of respondents said that their previous department encouraged them to explore alternative state career options prior to leaving. This number decreased slightly in 2007 to 9.7%.

Employee checked into other options that would have allowed him/her to stay.

 In 2007, 42.1% of respondents said they, in fact, did check into options that would have allowed them to stay with the State prior to leaving. This number decreased in 2007 to 41.6%.

Employing Agency conducted an Exit Interview.

• 33.2% of respondents said that their previous department conducted an exit interview prior to leaving in 2006, with a decrease to 29.2% in 2007.

Page 6 of 17

Individual Survey Items

I would apply for another position with the State of Iowa if I were looking for work (35).

	Strongly Disagree	-2-	-3-	-4-	-5-	Strongly Agree
2006 2007 Total	8.6% 7.6% 11.0%	5.2% 4.9% 6.0%	9.4% 8.4% 8.6%	15.1% 13.2% 15.6%	23.6% 21.6% 23.2%	38.2% 44.3% 35.6%
· otai		25.6% disagreed to some degree				to some degree

Compensation & Rewards

I was recognized when I did exceptional work (1).

	49.9% disagreed to some degree			50.1% agreed to some degree		
Total	16.3%	16.5%	17.1%	19.5%	17.5%	13.1%
2007	14.4%	14.4%	17.6%	20.6%	18.2%	14.7%
2006	16.9%	16.1%	16.4%	17.4%	20.0%	13.2%

The benefits I received met my expectations (2).

	16.4% disagre	16.4% disagreed to some degree			% agreed to	some degree
Total	2.9%	4.2%	9.3%	19.0%	35.6%	29.0%
2007	2.4%	2.9%	8.3%	15.5%	35.4%	35.4%
2006	2.8%	3.9%	8.3%	16.0%	34.9%	34.1%

I was paid fairly for the work I did (3).

		31.8% disagreed to some degree		68.2% agreed to some degree			_
Total	7.9%	10.3%	13.6%	19.6%	29.3%	19.2%	
2007	10.3%	9.0%	14.7%	15.8%	30.7%	19.6%	
2006	8.1%	9.4%	12.8%	17.8%	29.5%	22.5%	

My pay was similar to employees performing the same jobs in the private sector (4).

	51.0% disagre	51.0% disagreed to some degree			49.0% agreed to some degree		
Total	15.4%	16.8%	18.8%	20.8%	17.5%	10.8%	
2007	17.0%	16.2%	17.3%	17.8%	22.2%	9.6%	
2006	13.6%	12.2%	20.2%	22.6%	19.7%	11.7%	

FY 2007 Exit Survey

Page 7 of 17



Strongly Disagree -2- -3- -4- -5- Strongly Agree

I was asked to do an appropriate amount of work for the amount I was paid (19).

	36.3% disagre	agreed to some degree		63.7% agreed to some degree		
Total	10.8%	13.0%	12.5%	20.5%	27.1%	16.1%
2007	12.2%	13.3%	13.0%	17.7%	27.7%	16.0%
2006	11.1%	11.1%	9.8%	23.3%	29.3%	15.3%

Work Tools

My office environment helped me provide quality products and services (5).

2006	12.1%	19.7%	21.0%	20.7%	18.9%	7.6%
2007	9.2%	15.7%	19.7%	23.2%	21.1%	11.1%
Total	13.0%	16.2%	20.1%	22.7%	18.8%	9.1%
	49.3% disagreed to some degree			50.7	% agreed to	some degree

The training I received permitted me to update and expand my skills (6).

	43.0% disagreed to some degree			57.0% agreed to some degree		
Total	12.7%	14.1%	16.3%	23.6%	22.6%	10.7%
2007	11.9%	13.2%	17.6%	21.4%	23.0%	13.0%
2006	12.6%	14.4%	15.2%	22.9%	24.7%	10.1%

The technology I was provided was sufficient to accomplish my work (7).

2006	6.5%	8.3%	13.5%	24.9%	31.6%	15.3%
2007	9.2%	5.4%	12.7%	24.5%	33.2%	15.1%
Total	6.4%	8.4%	15.4%	24.9%	31.2%	13.7%
	30.2% disagre	30.2% disagreed to some degree			% agreed to	some degree

I was provided the necessary orientation and training to successfully carry out my job duties (9).

	39.7% disagreed to some degree			60.3% agreed to some degree		
Total	9.9%	12.5%	17.2%	23.2%	24.8%	12.3%
2006 2007	10.4% 11.0%	11.7% 11.5%	16.4% 15.8%	21.1% 24.9%	27.4% 23.8%	12.8% 13.1%

FY 2007 Exit Survey

Page 8 of 17

Iowa Department of Administrative Services, HRE



Strongly Disagree -2- -3- -4- -5- Strongly Agree I was given complete and accurate information regarding my job duties prior to accepting the job I recently vacated (17).

Total	9.7% 36.8% disagre	10.9%	16.2%	22.9%	25.4% 2% agreed to	14.8%
2006	10.2%	12.5%	14.6%	23.2%	24.7%	14.8%
2007	10.0%	9.5%	17.3%	21.7%	26.3%	15.2%

Policies and procedures were clear and aided me in performing my job (24).

2006 12.1% 11.1% 16.8% 21.4% 26.6% 11.9% 2007 9.2% 9.7% 17.3% 22.9% 27.0% 14.0% Total 11.1% 11.3% 17.0% 22.6% 25.2% 12.8%		39.4% disagreed to some degree			60.6% agreed to some degree		
	Total	11.1%	11.3%	17.0%	22.6%	25.2%	12.8%
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Communication

Communication was open and informative within my work unit (13).

2006	22.3%	15.6%	15.1%	15.8%	20.0%	11.2%	
2007	15.2%	16.3%	18.4%	21.1%	15.2%	13.6%	
Total	19.7%	16.1%	16.0%	17.5%	18.5%	12.2%	
	51.7% disagre	sagreed to some degree			48.3% agreed to some degree		

My department's vision, mission, and goals were communicated to me (14).

2006	7.7%	8.0%	16.2%	20.6%	30.4%	17.0%
2007	7.0%	6.7%	14.5%	18.8%	34.9%	18.0%
Total	9.0%	8.8%	15.8%	22.0%	26.9%	17.4%
	33.6% disagree	33.6% disagreed to some degree			% agreed to	some degree

I had a clear understanding of how I contributed to the mission of my department (15).

	34.4% disagreed to some degree			65.6% agreed to some degree		
Total	8.5%	10.7%	15.2%	20.8%	27.4%	17.5%
2007	7.8%	7.8%	13.4%	21.4%	29.4%	20.3%
2006	8.5%	10.8%	14.4%	19.0%	31.1%	16.2%

FY 2007 Exit Survey

Page 9 of 17



I received ti	Strongly Disagree mely and effective fe	-2- edback at	-3- pout my p	-4- erformand	-5- ce (16).	Strongly Agree
2006 2007 Total	15.5% 14.1% 16.8%	14.7% 13.8% 17.0%	17.8% 19.7% 18.5%	20.9% 21.1% 19.5%	18.6% 18.9% 17.6%	12.4% 12.4% 10.6%
	52.3% disagreed to some degree			47.7	% agreed t	to some degree

Intrinsic Value & Autonomy

There were career advancement opportunities for me if I had chosen to stay (8).

	77.4% disagreed to some degree			22.6% agreed to some degree		
Total	41.3%	22.0%	14.1%	11.1%	7.1%	4.4%
2007	37.9%	22.6%	14.2%	11.4%	8.7%	5.2%
2006	39.2%	20.9%	17.8%	9.9%	7.6%	4.7%

The work I was required to do was meaningful (18).

	17.2% disagreed to some degree			82.8% agreed to some degree			
Total	3.0%	4.7%	9.4%	18.0%	31.7%	33.1%	
2007	2.2%	5.6%	9.1%	15.9%	32.8%	34.4%	
2006	2.6%	3.9%	9.0%	19.8%	31.7%	33.0%	

The work I was required to do was enjoyable (20).

	28.2% disagre	eed to some degree		71.8% agreed to some degree		
Total	5.8%	8.5%	14.0%	23.8%	28.2%	19.7%
2007	4.0%	7.0%	14.0%	25.5%	29.6%	19.9%
2006	5.4%	10.3%	12.9%	22.2%	26.9%	22.2%

The work I performed was consistent with my career interests (21).

	26.3% disagre	ed to some d	egree	73.7	% agreed to	some degree
Total	5.3%	7.6%	13.4%	21.0%	31.4%	21.3%
2007	4.9%	7.9%	14.5%	17.2%	34.7%	20.8%
2006	4.4%	7.0%	13.1%	22.5%	30.0%	23.0%

FY 2007 Exit Survey

Page 10 of 17



Strongly Disagree -2- -3- -4- -5- Strongly Agree

My job gave me opportunities to serve the citizens of Iowa and "make a difference" (29).

	19.5% disagre	ed to some d	d to some degree		% agreed to	some degree	
Total	4.7%	5.2%	9.7%	18.1%	28.4%	33.9%	
2007	4.0%	5.4%	9.7%	15.6%	27.0%	38.3%	
2006	3.6%	3.9%	10.1%	19.6%	26.0%	36.9%	

My job met my personal expectations and was in line with my personal goals (30).

2006	6.2%	9.8%	15.2%	24.0%	25.0%	19.8%
2007	6.7%	7.5%	14.0%	26.9%	25.5%	19.4%
Total	7.3%	10.0%	15.3%	22.9%	27.3%	17.2%
	32.6% disagre	ed to some de	egree	67.4	% agreed to	some degree

The work I performed was consistent with my skill level (32).

	24.5% disagreed to some degree			75.5% agreed to some degree		
Total	7.5%	7.4%	9.6%	16.6%	34.5%	24.5%
2006 2007	7.0% 7.0%	4.2% 6.5%	10.9% 9.9%	15.1% 16.7%	36.4% 34.1%	26.5% 25.8%

I was encouraged to develop to my maximum potential (33).

	42.7% disagreed to some degree			57.3% agreed to some degree		
Total	14.7%	12.2%	15.8%	19.1%	21.9%	16.3%
2007	13.9%	12.3%	16.9%	17.4%	22.1%	17.4%
2006	14.2%	10.9%	16.3%	16.5%	25.3%	16.8%

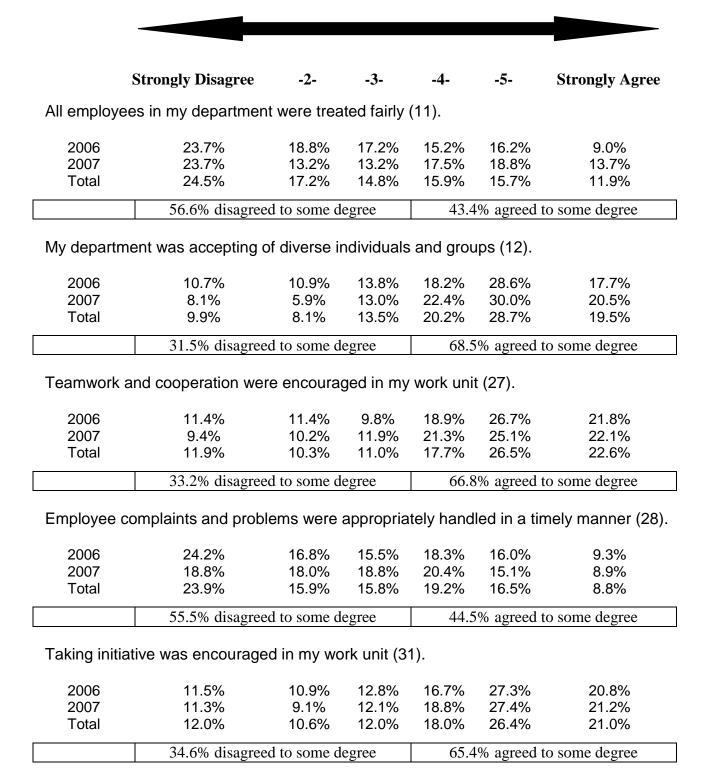
Organizational Culture

I was never harassed or treated poorly at work (10).

	43.7% disagre	43.7% disagreed to some degree			56.3% agreed to some degree		
Total	20.3%	11.3%	12.0%	12.9%	20.7%	22.7%	
2007	18.9%	10.1%	11.2%	11.7%	22.9%	25.1%	
2006	22.8%	12.2%	12.4%	10.6%	19.9%	22.0%	

FY 2007 Exit Survey

Page 11 of 17



FY 2007 Exit Survey

Page 12 of 17



Strongly Disagree -2- -3- -4- -5- Strongly Agree

Supervisor Perceptions

I had a good working relationship with my immediate supervisor (22).

2006	14.5%	7.8%	8.8%	13.0%	23.6%	32.4%
2007	12.2%	8.7%	9.0%	14.9%	25.0%	30.2%
Total	13.6%	8.5%	9.6%	13.9%	23.9%	30.6%
	31.7% disagree	% disagreed to some degree			% agreed to	some degree

The supervision provided to me was effective (23).

2006	19.2%	10.6%	11.9%	16.4%	20.5%	21.3%
2007	15.5%	11.7%	10.1%	18.0%	25.1%	19.6%
Total	18.5%	11.5%	12.0%	15.7%	23.2%	19.0%
	42.0% disagre	42.0% disagreed to some degree		58.0	% agreed to	some degree

My supervisor let me know that he/she valued my contributions (25).

2006	17.9%	12.7%	9.8%	13.0%	22.8%	23.8%
2007	15.7%	10.0%	10.8%	16.8%	22.4%	24.3%
Total	17.6%	11.6%	10.7%	14.6%	22.2%	23.2%
	40.0% disagreed to some degree			60.0	% agreed to	some degree

Co-worker Perceptions

I had a good working relationship with my co-workers (26).

2006 2007	3.6% 1.9%	5.4% 4.3%	5.2% 6.5%	15.2% 17.5%	32.7% 33.9%	37.9% 36.0%
Total	3.5%	4.0%	6.2%	14.8%	35.0%	36.5%
	13.7% disagreed to some degree			86.3% agreed to some degree		

The State employees I knew were hard-working and took pride in the work they did (34).

	20.5% disagr	road to some degree		70.5% agreed to some degree		
Total	6.7%	9.2%	13.6%	22.2%	28.0%	20.3%
2007	5.1%	10.8%	12.1%	26.7%	25.1%	20.2%
2006	7.5%	8.8%	13.5%	21.2%	28.8%	20.2%

29.5% disagreed to some degree 70.5% agreed to some degree

FY 2007 Exit Survey Page 13 of 17 Iowa Department of Administrative Services, HRE

3/28/2008

Top 5 things past employees liked about their employment with the State

	Liked Most	Percent of respondents in 2006	Percent of respondents in 2007	Total percent of respondents *
1.	Made Multiple Choices*	46.2%	39.3%	39.9%
2.	Benefits	15.6%	21.4%	17.3%
3.	Co-Worker Relations	13.0%	10.6%	12.2%
4.	Retirement Benefits	8.6%	11.4%	9.8%
5.	Rate of Pay	6.2%	6.2%	7.5%

^{*}Respondent was only supposed to select one.

Top 5 things attracting past employees to their current jobs

Attracting Feature	Percent of respondents in 2006	Percent of respondents in 2007	Total percent of respondents *
 Career Advancement 			
Opportunity	30.3%	32.5%	25.6%
2. Working Conditions	25.7%	23.0%	24.3%
3. Rate of Pay	21.1%	19.3%	18.9%
4. Organizational Culture	15.0%	16.4%	13.7%
5. Opportunity for Training	11.5%	10.6%	11.9%

^{*}Respondent could select more than one.

Top 5 things past employees liked least about their employment with the State

	Liked Least	Percent of respondents in 2006	Percent of respondents in 2007	Total percent of respondents *
1.	Made Multiple Choices*	42.0%	33.0%	33.4%
2.	Quality of Supervision	11.1%	11.9%	13.0%
3.	Career Advancement	11.9%	13.9%	12.9%
	Opportunity			
4.	Organizational Culture	10.5%	12.2%	11.7%
5.	Working Conditions	9.2%	12.2%	10.8%

^{*}Respondent was only supposed to select one.

FY 2007 Exit Survey Page 14 of 17 Iowa Department of Administrative Services, HRE

Revisit of Objectives

Determine the most prevalent reasons employees separate from state employment.

Based on the 7-year aggregate sample, respondents list the top reason for leaving to be, "Working Conditions" followed closely by "Quality of Supervision" and "Career Advancement Opportunity". These three reasons were also three of the top five things listed as aspects of state employment least liked by respondents. Further, perceptions of "Career Advancement Opportunity" and "Working Conditions" provided by other employers were the top two attracting features to the respondents.

Determine if departments are utilizing exit interviews.

Unfortunately, only a little under 30% of respondents stated that their previous state employer conducted an exit interview, based on the 7-year aggregate sample. There has been an overall decrease since this survey was implemented in 2001. In 2001, 34.4% of respondents stated in the affirmative their previous State employer performed this important step. In 2007, this number has dropped to 28.7%. This is a window from which a department can ascertain and provide feedback about their particular operation.

Determine past employee perceptions about compensation and benefit issues.

Based on the 7-year aggregate sample, respondents perceived their benefits in a very positive light. Over 83% of respondents felt the benefits offered met their expectations (2), and it was the single most often cited aspect of working for the State that respondents liked. On the other hand, just over half of the respondents felt they earned less than people working the same jobs in the private sector. Interestingly, "Rate of Pay" was not a major reason listed for leaving but it was the third highest attracting feature perceived to be offered by other employers. Most employees felt they were paid fairly (3) and asked to do an appropriate amount of work for what they were paid (19).

Determine past employee perceptions about employee autonomy and intrinsic value.

Although most respondents believe the work they performed as a state employee was meaningful (18), enjoyable (20), consistent with their career interests (21) and perceived skill levels (32), and allowed them to serve lowa citizens and "make a difference" (29), over three-fourths of these same respondents did not believe that there were career opportunities if they had chosen to stay (8), over 77% answered negatively on item 8. This last perception is especially dangerous to the State due to the fact that perceived career advancement opportunities appear to be a major reason for leaving and a major attracting feature of other employers.

Determine past employee perceptions about co-workers/supervisors.

Respondents as a group did not provide overly negative responses to any of the questions regarding supervision (22, 23, and 25). However, it was cited as the fourth highest reason for leaving and one of the top five factors cited as "liked least" about employment with the State.

Determine past employee perceptions about co-workers/supervisors.

The two items dealing with co-worker perceptions (26 & 34) were two of the most positive items responded to on the survey and perceptions about co-workers/supervisors was listed as one of the top 5 things liked most about state employment.

Determine past employee perceptions about diversity issues.

In the future, as more data is collected comparisons will be possible between ethnic groups on all items and especially those items falling under the heading of Organizational Culture in this report. Unfortunately, all that can be said on this topic now is that two-thirds of respondents felt their past department was accepting of diverse individuals (12). A majority of the respondents, however, did not feel that all employees in their past department were treated fairly (11). Unfortunately, because the numbers do not allow it, race cannot be tested as a factor in this perception.

Determine past employee perceptions about communication issues.

Over half of the respondents disagreed that communication was open and informative within their past work unit (13) and that feedback was timely and effective regarding performance (16).

Conclusion

Based on the 7-year aggregate sample, it appears that out of the 35 individual items on the survey, only 14 items could be said to have received very positive responses (over 2/3rds agreement with an item). This is not too surprising as this is an exit survey and respondents are likely to be somewhat more negative/honest in their responses. Regardless, there are many positives to be found. Only seven items have over 50% of the respondents disagreeing with a specific item, so in most cases the majority of respondents are answering positively to the questions. More importantly almost 74.1% of the respondents agreed to some degree that they would likely apply for another position with the State if they were looking.

After reviewing this report the reader should realize that all the objectives for this project have been met to some degree. The nature of this type of survey is dependent on the population of interest and as such the usefulness will grow over time as more data becomes available. At some later date, differences between specific departments and groups will be made. The response rate is promising and over time the different subgroups will reach a level where group comparison and more significance testing will be possible.